

**CNYSGNA FALL BUSINESS MEETING                      OCTOBER 25, 2008**  
**THE RADISSON HOTEL                                      (607) 962-5000**  
**125 E. DENNISON PARKWAY      CORNING, NEW YORK 14830**

**Board Members Present:**

**Total present: 14**

Immediate Past President Mary Ellen Barrett,RN,CGRN

President Suzanne Gursky,RN,CGRN

Secretary Gayle Millis,AAS,RN,CGRN

Treasurer Cathleen Bolton,RN,CGRN

Education Chair Terry Markiewicz,MS,RN,CGRN

Bylaws Chair Babette Clapper,RN,CGRN

Budget and Finance Chair Janet Moran,RN

**Absent:**

Membership Chair Madeline Gates,RN,CGRN

**Call to order:**

4:53 P.M. by President Suzanne Gursky.

**Secretary's Report:**

Gayle read the minutes from the Spring Business Meeting that was held at the Shenendoah Gulf Club in Verona on March 29, 2008. Barbara Schwant made the motion to accept the report as given, and it was seconded by Mary Ellen Barrett.

**Treasurer's Report:**

Cathy Bolton reviewed her report which is attached to the Board Meeting Notes.

Janet Moran made the motion to accept the report and it was seconded by Babette Clapper.

**Budget and Finance:**

Janet Moran reported that there was nothing new this time.

**Bylaws:**

Babette reported that she reviewed the National bylaws and found nothing that we needed to change at this time. Cathy Bolton made the motion to accept the bylaws report and it was seconded by Mary Ellen Barrett.

**Education:**

Terry told us that there are 1.6 free contact hours on the CNYSGNA Website. The topic is on esophageal cancer and it will be available until May of 2010. One person has taken advantage of the offering and Terry urges more of us to do the same.

The Capital District put on an ERCP program in May and Erbe is giving one on electrocautery and ABC at St. Peter's hospital on Dec.4<sup>th</sup>.

"Save the Date" postcards were distributed at the conference earlier today for our Spring Meeting to be held in Saratoga Springs in the National Park there. Check our website for more information.

All forms for obtaining National Scholarships are now on line. January 31<sup>st</sup> is the deadline for applications.

A planner for the Fall 2009 conference is still needed. Mary Ann Malone may do it if she can find a facility as she already has speakers in mind. It was suggested that she might try the NYSNA building. A motion to accept the Education report was made and seconded by Babette Clapper.

Barbara Schwant reminded us that Recertification Scholarships are available from National. Go to the SGNA website and click on "Awards and Scholarships". Coleen Feocco made a motion to accept the

education report and it was seconded by Mary Ellen Barrett.

**Membership:** In Maddi Gates' absence, Mary Ellen reported that we now have 126 members according to the list sent from Headquarters. Of course we realize that there is still a problem getting an accurate number.

**Nominations and Elections:** Mary Ellen reported that 126 ballots were sent out . 17 responded by e-mail and 15 by snail mail. One was invalid because all the boxes were checked. President Elect will be Babette Clapper, Treasurer – Cathy Bolton, Bylaws-Janeen Spencer, and Membership Coleen Feocco. Next year we will be voting for Pres-Elect, Budget and Finance, Education, and Secretary. Terry Markiewicz made the motion to accept the report and Babette Clapper seconded it.

**NOLF:** Barbara told us that she went to a Symposium that offered a great deal of information on how to run a non- profit organization such as ours. It included new IRS regulations that we should be following. After a discussion on the topic, Gayle Millis made a motion that we join NYSNA as an Associate Member and the motion was seconded by Sue Gursky. It was passed by unanimous vote. Barbara would like everyone's e-mail addresses so she can send out the newsletter electronically. Terry Markiewicz made a motion to accept Barbara's report and it was seconded by Babs Clapper.

**Old Business:** Ten free conference certificates were used for this meeting. Carol Lamach is retiring after 24 years. Sue piloted two of the learning links put on the National's SGNA Website. They took around 50 minutes each. She recommends that you wait a month or so before you take advantage of this so it will be completely finished. They are quite expensive. New HOD Resolutions can be found in the SGNA Newsletter.

**New Business:** Babette made up a packet of helpful ideas for putting on a conference that will be sent to the Board members for review and comments. When it is ready, Barbara will announce in the Newsletter that it can be found on our website.

**Adjournment:** Sue adjourned the meeting at 5:28 PM.

Respectfully Submitted,  
Gayle E. Millis, AAS,RN,CGRN